



**ADDENDUM NO. 3 – Insurance Requirements
REQUEST FOR PROPOSAL (RFP) #24-02.
WEBSITE DESIGN AND DEVELOPMENT**

Posted Date: March 8, 2024

Note: Insurance requirements are subject to change based on type of project.

Insurance: The Contractor/Vendor shall purchase all necessary Workers Compensation Insurance, General Liability Insurance, Automobile Liability Insurance, and where applicable, Products Liability Insurance with the College being included as an additional named insured on the liability insurance policies. Certificates of Insurance on all such insurance coverage carried by the Contractor/Vendor shall be furnished to the College. Minimum limits for insurance to be provided shall be as follows:

1. **Public Liability and Property Damage Insurance:** The Contractor shall purchase and shall require each of the sub-contractors to secure and maintain during the life of the sub-contract, insurance of the type specified herein or insure the activities of his/her subcontractors in his/her policy as specified.

Commercial General Liability – This policy must be on an occurrence basis, claims made forms are not acceptable.

\$1,000,000 Each Occurrence
\$ 100,000 Fire Damage (Any One Fire)
\$ 5,000 Medical Payments (Any One Person)
\$1,000,000 Personal & ADV Injury
\$2,000,000 General Aggregate
\$2,000,000 Products-Comp/OP Aggregate

Comprehensive Automobile Liability Insurance (including hired and non-owned vehicles, if any) in limits of One Million Dollars (\$1,000,000) Combined Single Limit each accident.

Excess Liability or Umbrella - \$1,000,000

2. **Worker Compensation Insurance:** The Contractor/Vendor shall maintain, during the life of this agreement, Workers Compensation Insurance for all employees connected with the work of this project. If any work is being sublet, the Contractor/Vendor shall require the subcontractor to provide Workers Compensation Insurance for all subcontractor employees unless such employees are covered by the protection afforded by the Contractor. Such insurance shall comply fully with the Florida Workers Compensation Law. In case any class of employees engaged in hazardous work under this contract at the site of the project is not protected under the Workers Compensation Statue, the contractor shall provide, and cause each subcontractor to provide, adequate insurance satisfactory to the purchaser, for protection of his employees not otherwise protected.

Workers' Compensation Insurance in compliance with statutory limits, (F.S. 440):

Employer's Liability

Five Hundred Thousand (\$500,000) each accident,
Five Hundred Thousand (\$500,000) Disease, each employee,
Five Hundred Thousand (\$500,000) Disease, policy limit.



**ATTACHMENT NO. 1 - ADDENDUM NO. 2
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Waiver of Subrogation Endorsement – Include “Waiver of Subrogation applies.” Certificates evidencing that all of the above insurance coverage and limits are in force will be furnished to the College before any services are performed, at all renewal times, and will require written notification to the College at least thirty (30) days prior to any cancellation, termination, non-renewal, or modification. The words “endeavor to” and failure to mail such notice shall impose no obligation or liability of any kind upon the company, its agents or representative” should be omitted or lined out on the Certificate.

*All insurance will be with insurers authorized to do business in Florida.

*All policies should be Occurrence Form only.

**The policy number will be provided on all certificates