

Procurement and Selection Timeline

RFQ#23-01 A/E Services LAC

Rev 01/30/24

Task	Date/Time
RFQ Advertised and Released	October 4, 2023
Pre-Proposal Conference	9:00a-11:30a, October 11, 2023 Lakeland Campus, LAC-1133
Cut-off for Questions	4:00pm.; October 18, 2023
Posting of Final Addendum	4:00pm., October 23, 2023
Proposals Due	4:00pm., October 30, 2023 Winter Haven Campus Administration Building, Procurement Services, WAD-138
Proposal Opening	Immediately Following Proposal due October 30, 2023, Winter Haven Campus, Administration Building, WAD-236
Written Qualifications Review meetings/Shortlist by Evaluation Team	9:00am-12:00pm., January 30, 2024 Winter Haven Campus, Multi-Service Building, WMS-124
Reference Checks Conducted	February 5, 2024
Oral Presentation/Interview with Evaluation Team	February 20, 2024 Winter Haven Campus, Multi-Service Building, WMS-124 Schedule to be Determined
Recommendation of Architectural/Engineering Services Contract to District Board of Trustees	March 2024