

Minutes
POLK STATE COLLEGE
District Board of Trustees Workshop
Monday, June 24, 2024 – 3:00 p.m.
Polk State Winter Haven Campus, WST 126

Dr. Angela M. Garcia Falconetti called the June 24, 2024, District Board of Trustees Workshop to order at approximately 3:00 p.m.

Members Present: Ms. Ashley Bell Barnett, Ms. Ann Barnhart, Mr. Greg Littleton, Ms. Teresa Martinez, and Mr. Ashley Troutman

Members Absent: Ms. Cindy Hartley Ross

Haines City-Davenport Campus Design Development Update

Presented by:

Ms. Carla Harvey, CJAE Group

Mr. Tim Hoeft, Straughn Trout Architects

Ms. Laura Frazier-Sever, Straughn Trout Architects

Mr. Alan Stilts, PBK

Ms. Rebecca Smith, A.D. Morgan

- Ms. Carla Harvey presented a PowerPoint which provided a project update:
 - Design Development (DD) Documents Phase complete – April 8, 2024
 - AD Morgan Document Review and Construction Cost Estimate complete
 - Value Engineering (VE) Exercise complete
 - Indirect/Soft Project Costs Estimate underway – on target
 - Construction Costs Budget Update
 - Final Design Development Cost Estimate as of June 17, 2024, is \$37,548,178 million
 - Goal is \$35 million
 - Delta is (\$2,548,178) -7%
 - Soft Costs (A/E IT, Security, Equipment, Furniture) is \$16 million (includes 3% contingency)
 - Total Project Budget is \$51 million
 - Project – Next Steps
 - Full Construction Documents (CD) completion
 - AD Morgan full bid process to establish final hard costs and GMP
 - Second VE exercise, as required
 - Finalize Indirect and Soft Costs (FFE, IT/Security, etc)
 - Reconcile Total Project Budget - \$51 million
- A virtual tour of the Haines City-Davenport Campus was shared with the Board and was led by Mr. Tim Hoeft.

Adjournment:

Having no further business, the DBOT Workshop adjourned at approximately 3:55 p.m.

 8/26/2024

Ms. Teresa Martinez Date
DBOT Chair

 8/26/24

Dr. Angela M. Garcia Falconetti Date
President