RECOMMENDATION

RFP # 22-04
CCTV project

1. Background
   a. This project will systematically, review, identify, and recommend external camera locations on both Winter Haven and Lakeland Campus; recommend associated software, for centralized monitoring, information storage system and access/usage policy documentation. Additionally, provide a methodology that will allow real-time monitoring by local law enforcement, should an act of violence occur.

   b. The services include:
      i. On-site assessment of Winter Haven and Lakeland Campus locations
      ii. Support the College's Direct Material Purchase Program
      iii. Design, material list, and installation
      iv. Testing, commissioning, and training
      v. Coordinate with Polk State College staff.

2. Procurement process
   a. The CCTV project is technology-based and is exempt from the competitive process pursuant to Polk State College purchasing manual, page#6 par(1)(a)(16) and SBE rule 6a-14.0734(2)(g).
   b. Polk State College selected three (3) technology suppliers from the state purchasing list with current educational experience. Each supplier, during an on-site review, presented their experiences, services, and demonstrated the proposed software. Additionally, each supplier installed a test camera to demonstrate software viability. Following their on-site assessment of camera locations, each supplier was provided a scope of work with timeline and deliverables. Selection of the technology supplier for contract negotiations was based on a matrix, aligning with the college's scoring process.
   c. The recommendation when signed will placed on the DBOT agenda as information only.

3. Distribution / Submittals
    a. The scope of work document was emailed to the invited technology suppliers.
    b. The proposals were received June 23, 2022.
    c. In alphabetical order:
        i. Advanced Controls Corporation
        ii. Covergent Technologies
        iii. Vekada

4. The Evaluation committee:

Voting members   non-voting members

Robert Stack	Chief Information Officer	Mark Lillquist	Procurement
Lee Malone	Director of Infrastructure Technology	George Urbano	Facilities
Emmett Andrews	Director of Security and Safety		
Erin Montgomery	Ex. Director, Bus. Svc		
Lonnie Thompson	Chief Diversity Officer		
Keith Smith	Assistant Superintendent Campus Operations		

5. The Evaluation Team scored each of the proposals as follows:
   Summary

Firm	Score	Rank
Advanced	335	2
Covergent	328	3
Vekada	400	1

6. The Evaluation Team recommends approval of the technology supplier ranking per the summary noted in par#4. The ranking allows for the negotiation to commence with the top tiered firm. Should that effort prove unsuccessful, the next firm in line will be contacted until such time a contract is negotiated and signed, or a re-start of the solicitation will occur.

   #1.   Vekada
   #2.   Advanced Controls
   #3.   Covergent

7. Ranking APPROVED *Angela Falconetti*   8/1/2022
   DocuSigned by:
   138CBAD5ACE2424...
                              Dr. Angela Garcia Falconetti   Date

EM 8/1/2022   *BS* 8/1/2022