

Information Regarding Application and Admission to the Diagnostic Medical Sonography Program

***Please read before completing and submitting your application**

Dear Applicant,

Thank you for your interest in the sonography program at Polk State College. This application packet contains vital information and instructions that you must implement completely to be eligible for consideration for the sonography program. Failure to complete the requirements will make you ineligible for consideration.

Before applying for admission to the sonography program, all students must apply for and be accepted as a student at Polk State College. Minimum requirements which must be met at the time of the application to be eligible for admission include a grade of at least a "C" on completed program required courses, and at least a 2.0 overall cumulative GPA. See link below for more information on program admission requirements.

<https://www.polk.edu/diagnostic-medical-sonography/admission-requirements/>

The application must be completed in its entirety and must be submitted online **by midnight on August 31st**. NO EXCEPTIONS TO THIS DEADLINE. It is the student's responsibility to ensure that all documents are provided by the deadline to have a complete application. All applications will be considered equally regardless of when submitted during the application window.

Official transcripts from all schools attended since high school must be received by the Registrar's Office by the same deadline (August 31st). Grades from one institution which are shown on the transcript of another institution are not acceptable for transfer without an **official transcript** from the institution where you earned the credit. **Please verify all transcripts have been sent to Polk State College and all coursework completed is showing on Polk State College records, including transfer credits.** It can take several weeks for transcripts to be evaluated and if you have not yet requested transcripts to be sent to Polk State College, they potentially may not be received and evaluated in time to qualify for this admission cycle. Although you may have requested a transcript, it does not mean that we have received it, be sure to verify that the transcript has been received and is under review. If you have any questions concerning transcripts/completed coursework, please contact the Student Services Specialist at the Airside West Center campus, Kerry Shapiro (kshapiro@polk.edu).

The next communication you should expect will be from the Sonography Program in the form of an email notifying you of your status regarding admission to the program. It is anticipated that notices of acceptance or alternate status will likely be emailed by early October. These notices will be sent to the email submitted in your application, so it is important that you notify us of any changes.

If you have any questions, please contact the Sonography Program Director, Merrybeth Etherton at metherton@polk.edu

Thank you, we wish you the best in the application process.

(Revised 7/24)