

**AGENDA**  
**Polk State College**  
**District Board of Trustees Meeting**  
**August 26, 2024 - 4:00 PM**  
**Winter Haven Campus, WST 126**

**Pledge of Allegiance**

**Special Recognitions**

**Agenda**

- 1. Meeting Called to Order**
- 2. Adoption of Agenda**

**District Board of Trustees Reorganization**

- 2.A. Election of 2024-2025 Chair and Vice Chair**
- 2.B. Resolution #790 Signature Facsimile (FY 2024-2025)**
- 2.C. Resolution #791 Signature Facsimile Personnel (FY 2024-2025)**
- 2.D. Proposed 2024-2025 DBOT Meeting Schedule**

**3. Consent Agenda Items**

- a.** Tangible Personal Property Deletions for August 2024 – Ms. Cindy Baker
- b.** Polk State College Personnel Actions Report for June and July 2024 – Ms. Cindy Baker and Ms. Stacey Cary
- c.** Polk State College Collegiate High Schools Personnel Actions Report for June and July 2024 – Ms. Cindy Baker and Ms. Stacey Cary
- d.** Polk State College Salary Schedule Changes for August 2024 – Ms. Cindy Baker and Ms. Stacey Cary

Those items included under the Consent section are self-explanatory and are not expected to require discussion before action. Items will be enacted by one motion. If discussion is desired by any Board member on any item, the item should be identified and removed from the Consent agenda for separate action.

**4. Approval of Board Minutes**

- a.** June 24, 2024 Regular Board Meeting Minutes
- b.** June 24, 2024 Board Workshop Minutes
- c.** August 1, 2024 Special Board Meeting Minutes

**5. President's Report**

**6. Attorney's Report**

- a.** Annual Conflict of Interest Statements

**7. Business Services Action Items**

- a. Project Priority List, August 2024 – Mr. Reggie Webb

**8. Business Services Informational Items**

- a. Investment Interest Comparison through June 2024 – Ms. Cindy Baker
- b. Investment Interest Comparison through July 2024 – Ms. Cindy Baker
- c. Financial Statements for July 2024 – Ms. Cindy Baker
- d. Capital Project Status Report for August 2024 – Mr. Reggie Webb

**9. Items Removed from the Consent Agenda**

**10. Academic and Student Services Action Items**

- a. Polk State College Empower to Employ – Dr. Amy Bratten

**11. Academic and Student Services Informational Items**

- a. Summer 2025 Education Abroad Experiences – Dr. Amy Bratten

**12. Collegiate High School Report**

- a. Polk State Lakeland Collegiate High School Enrollment/Demographic Information for AY 2024-2025 – Mr. Rick Jeffries

**13. First Reading Items (No action required)**

**14. Second Reading Items (Final Approval)**

**15. Board Discussion**

**16. Adjournment**

**Public Participation (from DBOT Rule 1.02)**

At every regular meeting of the Board and at any meeting at which official action of the Board is to be taken, and prior to any official action being considered by the Board, members of the public shall be given an opportunity to address the Board regarding any issue on the Board agenda for that meeting. Presentations by any individual shall be limited to three (3) minutes. In order for meetings to proceed in an efficient and orderly process, the Board Chair may announce special rules to limit the number of speakers, shorten or lengthen time allowed to speakers, designate representatives to speak on behalf of a group, or other conditions consistent with the requirements of Section 286.0114, Florida Statutes.

At the discretion of the Chair and within limits established by the Chair, individuals requesting the opportunity to address the Board on an issue not on the agenda of the current Board meeting may be allowed to speak at the end of the meeting prior to adjournment.

Student appeals for grades or discipline issues are not heard by the District Board of Trustees. Students wishing to file an appeal are referred to Procedure 1018.