

MINUTES
POLK STATE COLLEGE
District Board of Trustees Meeting
Monday, April 22, 2024 – 3:30 p.m.
Polk State Airside Center West, ASW 150

Dr. Angela M. Garcia Falconetti called the April 22, 2024, District Board of Trustees meeting to order at 3:30 p.m.

Members Present: Ms. Ashley Bell Barnett, Ms. Ann Barnhart, Mr. Greg Littleton, Ms. Teresa Martinez, Ms. Cindy Hartley Ross, and Mr. Ashley Troutman

Members Absent:

Special Recognitions: Dr. Angela Garcia Falconetti

a. \$3 million pledge from the Barnett family

- President Garcia Falconetti shared the exciting news of a \$3 million pledge by Barney Barnett and his family to the Polk State College Foundation in support of the future Haines City-Davenport Campus. She highlighted the celebration of the Barnetts earlier this afternoon at Airside Center West with the Health Sciences programs, District Board of Trustees, Foundation Board of Directors, and members of the media.

b. Dean of Health Sciences Beth Luckett

- President Garcia Falconetti expressed gratitude and highlighted the professionalism and class of the Health Sciences programs, including its students, faculty, program directors, and Dean of Health Sciences Beth Luckett, who made today's celebration event a truly memorable way of honoring the Barnett family. She then introduced Ms. Luckett to say a few words. Ms. Luckett briefly introduced the Health Sciences program directors and coordinators who were in attendance.

c. Professor of Art Holly Scoggins

- President Garcia Falconetti recognized Professor Holly Scoggins' talent and dedication to the College. She asked Professor Scoggins to provide a presentation regarding the mural that she and her students are creating at BayCare's Behavioral Health Center. Professor Scoggins provided an overview of the mural design process and the selection of the final design that is being painted in the courtyard. She shared slides depicting the creation of the mural.
- BayCare is hosting a reception celebrating Polk State Visual Arts students and faculty who have recently completed the mural at Winter Haven Hospital's Center for Behavioral Health Courtyard.
 - Wednesday, May 1, 2024 | 10:15 a.m. | BayCare Behavioral Health Center Courtyard

Agenda:

Mr. Littleton moved, seconded by Ms. Barnhart, to approve the agenda for April 22, 2024. All members voted affirmatively.

Consent Agenda Items: Ms. Cindy Baker

- a. **Tangible Personal Property Deletions for April 2024** – Approved on consent agenda. Board action is required.
- b. **Polk State College Personnel Actions Report for March 2024** – Approved on consent agenda. Board action is required.
- c. **Polk State College Salary Schedule Changes for April 2024** – Approved on consent agenda. Board action is required.

Ms. Bell Barnett moved, seconded by Ms. Ross, to approve the consent agenda items for March and April 2024. All members voted affirmatively.

Those items included under the Consent section are self-explanatory and are not expected to require discussion before action. Items will be enacted by one motion. If discussion is desired by any Board member on any item, the item should be identified and removed from the Consent agenda for separate action.

Approval of Board Minutes

a. March 25, 2024, Board Minutes

Ms. Ross moved, seconded by Mr. Littleton, to approve the March 25, 2024, Board minutes. All members voted affirmatively.

President's Report – Dr. Angela Garcia Falconetti

a. President's Annual Self-Evaluation to the Board

- President Garcia Falconetti distributed her Annual Self-Evaluation to the Board for its review. She provided an overview of the layout and content of the self-evaluation binders.

b. Legislative Update

- The 2024 Legislative Session concluded on March 8.
 - Public Education Capital Outlay (PECO) funds: \$8.1 million for Haines City-Davenport Campus; \$1.5 million for Lakeland Academic Center (LAC), Building #1
 - Governor DeSantis has yet to sign the General Appropriations Act (GAA)
- The 2024 Legislative Session will occur March 4 - May 2, 2025.

c. Polk State College Current and Future Health Care Plans Update

- In response to Trustee Littleton's inquiry during the March 25, 2024, Board meeting, President Garcia Falconetti provided an update on the College's current health care expenditures.
 - She provided an overview of the current health care plan options and the relative costs to the College, as provided through the Florida College System Risk Management Consortium (FCSRMC).
 - Pending the Governor's signing of the GAA, Florida College System (FCS) institutions will begin participating in the State Group Insurance Program (SGIP) for Fiscal Year 2024-2025.
 - The 2024-2025 GAA states, \$80 million in recurring funds from the General Revenue Fund is provided for Florida College System institutions for increased costs associated with participation in the SGIP for Fiscal Year 2024-2025.
 - Discussion was had regarding the current relative costs for other FCS institutions. President Garcia Falconetti emphasized that more specific details will be shared as they unfold.

d. Spring 2024 Semester

- Spring Enrollment as of 7:30 a.m. on April 22
 - FTE up 6.3%
 - Total Headcount up 8.4%
- Summer Enrollment as of 7:30 a.m. on April 22
 - FTE up 5.3%
 - Total Headcount up 4.9%

e. 2023-2024 Audit Dates for Polk State College and the Foundation

- Foundation audit: fieldwork began mid-April; draft target date is for the Foundation Board meeting on May 10, 2024
- Collegiate High Schools audits: 3 high school audits with June 30 year-end dates; audit completion date no later than September 30, 2024
- College Operational audit: currently under way; expected completion September 2024
- College Financial audit: June 30 year-end date; begin field work in December 2024; expected completion February 2025
- Federal Financial Aid audit: field work to begin approximately May to June; expected completion December 2024

f. Select Events

- Aerospace Program Alumni Sun 'n Fun Airshow Cookout | April 12 | 3:30 p.m. | Polk State Airside Center East
- Professional Development Day | April 18 | 8 a.m. | Lakeland Campus
- A Night of Legacy Gala in the Garden | April 18 | 6 p.m. | Winter Haven Campus

- Mass Casualty Incident (MCI) drill | April 24 | 10 a.m. | Polk State Center for Public Safety (CPS)
- Education Pinning Ceremony | April 24 | 6 p.m. | CPS
- PTK Spring Induction and Stole Presentation Ceremony | April 26 | 6 p.m. | LTB 1100
- Nursing Pinning Ceremony | May 1 | 4:30 p.m. | WHC Gym
- Respiratory Care Pinning Ceremony | May 1 | 6 p.m. | LTB 1100
- Spring Commencement - Two Ceremonies | May 2 | 10:30 a.m. and 6:30 p.m. | RP Funding Center

Attorney's Report:

Mr. Wilson asked the Board to review today's Presidential Self-Evaluation in preparation of receiving an electronic evaluation form from his office via email soon. He emphasized that the electronic evaluation form would include instructions for completion and must be returned directly to him by the provided deadline. Mr. Wilson will compile the evaluations into a summary report, which he will present during the May 20 DBOT meeting for formal adoption by the Board. The adopted evaluation summary report will then be sent to the Florida Department of Education.

Business Services Action Items:

a. Polk State College Financial Audit Ending June 30, 2023 – Ms. Cindy Baker

Ms. Baker presented and recommended approval of the Polk State College Financial Audit Ending June 30, 2023.

Ms. Barnhart moved, seconded by Mr. Littleton, to approve the Polk State College Financial Audit Ending June 30, 2023. All members voted affirmatively.

b. Annual Physical Inventory Report - FY 2024 – Ms. Cindy Baker

Ms. Baker presented and recommended approval of the Annual Physical Inventory Report - FY 2024.

Mr. Littleton moved, seconded by Ms. Bell Barnett, to approve the Annual Physical Inventory Report - FY 2024. All members voted affirmatively.

c. Employment Contracts – College Administrators and Professional Technical Staff for 2024-2025 – Ms. Cindy Baker

Ms. Baker presented and recommended approval of the Employment Contracts – College Administrators and Professional Technical Staff for 2024-2025.

Ms. Barnhart moved, seconded by Ms. Ross, to approve the Employment Contracts – College Administrators and Professional Technical Staff for 2024-2025. All members voted affirmatively.

d. Faculty Employment Contract Renewals for 2024-2025 – Ms. Cindy Baker

Ms. Baker presented and recommended approval of the Faculty Employment Contract Renewals for 2024-2025.

Ms. Ross moved, seconded by Mr. Littleton, to approve the Faculty Employment Contract Renewals for 2024-2025. All members voted affirmatively.

e. Faculty Employment Contract Renewals – Collegiate High Schools for 2024-2025 – Ms. Cindy Baker

Ms. Baker presented and recommended approval of the Faculty Employment Contract Renewals – Collegiate High Schools for 2024-2025.

Ms. Bell Barnett moved, seconded by Mr. Littleton, to approve the Faculty Employment Contract Renewals – Collegiate High Schools for 2024-2025. All members voted affirmatively.

Business Services Informational Items: Ms. Cindy Baker and Mr. Reggie Webb

- a. Investment Interest Comparison for March 2024** – Ms. Baker presented and reviewed the College's Investment Interest Comparison for March 2024 for the Board's information. No Board action required.
- b. Financial Statements for March 2024** – Ms. Baker presented and reviewed the Financial Statements for March 2024 for the Board's information. No Board action required.
- c. Capital Project Status Report for April 2024** – Mr. Webb presented and reviewed the Capital Project Status Report for April 2024 for the Board's information. No Board action required.

Items Removed from the Consent Agenda:

None.

Academic & Student Services Action Items:

- a. 2024-2025 College Calendar – Mr. Reggie Webb**

Mr. Webb presented and recommended approval of the 2024-2025 College Calendar.

Ms. Barnhart moved, seconded by Ms. Bell Barnett, to approve the 2024-2025 College Calendar.

b. Deactivation of the Educator Preparation Institute – Dr. Amy Bratten

Dr. Bratten presented and recommended approval of the Deactivation of the Educator Preparation Institute.

Ms. Ross moved, seconded by Mr. Troutman, to approve the Deactivation of the Educator Preparation Institute.

c. Annual Review of Polk State College Mission Statement – Dr. Mary Clark

Dr. Clark presented and recommended approval of the Annual Review of Polk State College Mission Statement.

Ms. Barnhart moved, seconded by Ms. Ross, to approve the Annual Review of Polk State College Mission Statement.

d. Annual Review of Polk State College Vision Statement – Dr. Mary Clark

Dr. Clark presented and recommended approval of the Annual Review of Polk State College Vision Statement.

Mr. Littleton moved, seconded by Mr. Troutman to approve the Annual Review of Polk State College Vision Statement.

Academic and Student Services Informational Items:

- a. Non-credit Course Fees - Dr. Craig Collins** – Dr. Collins presented and reviewed the Non-credit Course Fees for the Board's information. No Board action required.

Collegiate High School Report:

None.

First Reading Board Rules (No action required):

None.

Second Reading Board Rules (Final Approval):

None.

Board Discussion:

Adjournment:

Having no further business, the meeting adjourned at 4:45 p.m.



Ms. Teresa Martinez
DBOT Chair

5/20/2024

Date



Dr. Angela M. Garcia Falconetti
President

5/20/2024

Date