

**POLK STATE COLLEGE
ACADEMIC QUALITY COUNCIL MINUTES**

Meeting: Academic Quality Council (AQC)
Date/Time: January 18, 2024
Location: Via Microsoft Teams Videoconferencing
Recorder: Yvonne Velez

Attending Members: Amy Bratten, Bert Rivera-Marchand, Kim Thomas, Earl Brown, Von McGriff, Ben Pila, Greg Harris, Carolyn Orr, Meriem Diouri, Margaret Strengel-Martinez, Koushik Banerjee, Megan Cavanah, Jaime Selph, Merrybeth Etherton, Dawnetta Wearing, Shavonda Harris, Chris Fullerton, Susan Morgan, Sandra Ward-Jones, David Sutton, and Deleise Wilson

Faculty/Staff Guests: Christen Shea (presenting) and Mike Long (presenting)

I. Welcome and Introductions

Amy Bratten welcomed everyone and called the meeting to order. A quorum was reached at 3:10 p.m.

II. Approval of Minutes

Merrybeth Etherton made a motion to approve the *Academic Quality Council Meeting Minutes: November 20, 2024*; Carolyn Orr seconded. No further discussion ensued; the motion passed unanimously.

III. – VIII. Criminal Justice Technology

Course Modifications: CCJ 2932 *Critical Issues in Criminal Justice*, CCJ 3621 *Criminal and Delinquent Behavior*, CJE 1130 *Fundamentals of Criminal Investigation*, and PAD 4932 *Contemporary Issues in Public Safety Management*

New Course: CJE 2003 *Careers in Criminal Justice*

Program Modification: Associate in Science in Criminal Justice Technology

Presenter: Christen Shea

Christen explained that the modifications include updates to the course descriptions and content to reflect changes in the criminal justice field. For each course, more than 20 percent of the content has been changed.

- CCJ 2932 *Critical Issues in Criminal Justice* has been modified to address critical issues in the field of criminal justice.
- The course objectives in CCJ 1130 *Fundamentals of Criminal Justice* have been modified so that there is only one level of mastery.
- The course content in CCJ 1130 *Fundamentals of Criminal Investigation* was previously duplicated in another class; this duplicated content is being removed.
- The course objectives in CCJ 3621 *Criminal and Delinquent Behavior* have been modified.

- A new course description, content, and objectives have been created for PAD 4932 *Contemporary Issues in Public Safety*.

CJE 2003 *Careers in Criminal Justice* is a new one-credit-hour class that allows students to explore various careers. The Associate in Science in Criminal Justice Technology degree program is being modified to include this course.

Kim Thomas asked if SLS 1300 *Career Education* could work in place of CJE 2003. Christen explained that the department is hoping to include a course that allows students to explore careers in criminal justice specifically.

Benjamin Pila made a motion to approve; Greg Harris seconded. No further discussion ensued; the motion passed unanimously.

The course modifications, new course, and program modification become effective in the Fall 2024 (2025-1) Term.

IX. – XI. Aerospace

New Course: ATF 2600 *Flight Simulator Training*

Program Modifications: Associate in Science in Aerospace Administration and Associate in Science in Professional Pilot Sciences

Amy Bratten announced that this material is to be tabled until the February 2024 meeting.

XII. Informational Item

State-Mandated New Mathematic Courses:

- MGF 1130 *Mathematical Thinking*
- MGF 1131 *Mathematics in Context*

Presenter: Bert Rivera-Marchand and Mike Long

Mike Long presented on the state-mandated changes to the General Education Mathematics courses. He reminded the committee that two new courses, MGF 1130 *Mathematical Thinking* and MGF 1131 *Mathematics in Context*, are going into effective in the Fall 2024 (2025-1) Term. The Mathematics Department has developed broad topics for the curriculum.

At the February 2024 AQC meeting, there is to be a course modification for STA 2023 *Introduction to Probability and Statistics* to update this prerequisite to match MGF 1130 *Mathematical Thinking*. The Mathematics Department is finalizing the objectives, materials, and assessments for MGF 1130 and MGF 1131.

The Department is working with the Associate in Science (AS) programs to select mathematics courses that are appropriate for each program, and Mike asked that program directors use a spreadsheet to report their course selections. He stated that the Mathematics Pathways Implementation Team (i.e., Lorne Fairbairn, Meriem Diouri, and Chris Botelho.) is ready to update Advising on the changes to the Mathematics Pathways, but that a date has not yet been set for this.

These new courses and course modifications become effective in the Fall 2024 (2025-1) Term.

XII. Adjournment

Amy reminded the Council members that the next meeting is scheduled for February 19, 2024; the deadline for any Catalog changes is the February meeting. The March 18, 2024 meeting is to be used for new program and course proposals. The April 15, 2024 meeting is to be used for annual assessment presentations.

Greg Harris made a motion to adjourn the meeting; Dawnetta Wearing seconded. The meeting adjourned at 3:36 p.m.